

# CITY of Geelong Bowls Club INC.

Chairperson: Zane Lugg  
Dep Chair: Maureen Reynolds  
Secretary: Muriel Wells  
Treasurer: Stephen Somerton  
Email: [secretary@cogbc.com.au](mailto:secretary@cogbc.com.au)



Reg. No A0061145J  
ABN 87 835 939 942

Postal address – PO Box 5479  
Geelong North - 3215

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## Minutes for the City of Geelong Bowls Club Board Meeting

**Date:** 23/2/2021

**Time:** 5 pm

**Location:** City of Geelong Bowls Club

7 – 9 Ballarat Rd North Geelong

**Board Attendees:** (7) Zane Lugg, Muriel Wells, Maureen Reynolds, Stephen Somerton, Shaun Myers, John Thompson, Richard Holland

**Quorum Present:** (Yes)

**Approval of Previous Minutes:** From Meeting 19/1/2021

Moved: SS

Seconded: JT

All in Favor (Yes)

### Correspondence In

- Pagination quote for web site - Car Park
- Letter from Chris Andersen - Resolved
- Warrnambool \$4000 Triples
- Social Club Committee report
- Funding support for Australian Blind Bowlers Association Inc
- Kerry Gooley - Incident report
- Rory O'Loughlin COGG Planning Committee – noise limiter

### Correspondence Out:

- Nil

### REPORTS

**Chairman's Report:**

**Deputy Chair's Report:** Oral

**Secretary's Report:** Correspondence & New Members

**Treasurer's Reports:** 2 Reports

**Pekish report:** Nil

**Facility Director's Report:** Yes

**Promotions Directors' Report:** No;

**Bowls Director's Report:** Yes

Reports approved – Moved - ZL Seconded SS All in Favour - Yes



Geelong West Bowls Club  
Established 1912

### Foundation Clubs

& Drumcondra Bowling Club  
Established 1948



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## **MINUTES:**

1. Following closure of the club due to the sudden lock down caused by new cases of COVID-19 this board meeting took place 1 week later than expected.
2. Treasurer – Pekish, Bins, cost of rubbish removal.
3. Facilities – Noise limiter – Approval received from CoGG council, Lighting issues in car park and over greens ongoing. Must get back to council by end of March. Door frame for freezer, doors between the two main rooms fixed by Zane, Peter Mclean & Sven. Urinals are fixed. New lights installed in Pekish. Need to record where spare lights that were removed are now stored.
4. Pekish request for sound splitter – JT to get quote - Moved JT, Seconded ZL –
5. All in Favour - Yes
6. Bowls Director GBR delegates meeting – New Constitution sent to Board Members GBR Board positions advertised.
7. The board is very pleased to acknowledge the receipt of \$25,000 + \$3000 from Victorian Government's Licensed Hospitality Venue Grant. The board thanks Maureen Reynolds for her work on this grant application.
8. Shane Haeusler – SM to speak with Shane Haeusler. Selectors have changed his role in rink. Cement happy for City to deal with this issue.
9. Kerry Gooley – First Aid Area & incident report – MW to write to Kerry. Previously the board 's decision was that if a player is very sick an ambulance must be called. Use the wheel chair to move players from the lower level.
10. Pekish opening hours – practice – pennant (Troy Thompson Jimmy Fitzpatrick) Discussion regarding opening hours following COVID changes. Zane prepared updates rules re opening hours to discuss with David. Expectation they will be open from 11am until closing time every day except Sunday unless there are no patrons. Sundays as required depending on events on the greens. Update "Notes for Pekish".
11. Lights for Pekish in Bistro – Electrics and light fittings?
12. BNI returning - SM
13. Membership cards – more to be ordered
14. Volunteer of the Year. There are many worthy members and it was voted on by board members. To be announced on Sponsors and Volunteers night.
15. Presentation Night April 24<sup>th</sup> 2021 – \$25 per head - 2 courses and 1 drink.
16. AGM Sunday 10am May 16<sup>th</sup> 2021 – board Positions – role descriptions to be prepared and Auditors Report.
17. Volunteer list for approval for Sponsors & Volunteers Night –
  - a. Door Prizes
    - i. \$50 APCO voucher
    - ii. Hamper
    - iii. Magnum of Wine
  - b. Raffle



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- i. Meat Tray
    - ii. Wine
    - iii. Stubbies
  - c. Sponsors Challenge Prizes
    - i. 2 Hampers worth approx. \$25 Chocolates, cheese and wine
  - d. Sponsors Bowls Challenge Perpetual Trophy returned by Eyewear on Pako
  - e. Catering – quote from Amie
  - f. Invitation lists - 1. Sponsors received 2. Volunteers Invitations
  - g. Welcome desk – Lorraine, Jenny Cole and Elaine Mulroyan
- 18.** Ladder 8ft ladder Moved ZL seconded SM All in Favour Yes
- 19.** Areo bowls raffle tickets provided to social committee – Don Knowles and Kerry Gooley
- 20.** New Members for approval - Yes
- 21.** Sign-in to the premises for both members and non-Members
- a. iPads (2) and Sign-in software approx. \$1500
  - b. Club Apple ID for Sign-in App for club iPads - MW
  - c. 2 Wall stands and 2 cases for Sign-in iPads – \$150+ each SM

Check liquor license and club constitution (Number 8) for required fields for sign in - MW

Tick box to receive communications – ??

Less is better regarding the amount of information those who sign in have to provide.

This who complete the Sign in app form become social members. Letters to be sent to them annually.

Barefoot Bowls – the group leader signs in to become a social club member and provides list of attendees who are guests.

Moved MW Seconded SM All in Favour Yes

- 22.** AGM need to change/ratify By Laws/constitution regarding price of social membership (\$0)– Zane Lugg
- 23.** Club colors approved by Bowls Victoria. Do we need new rings?
- 24.** Acoustics/sound proofing – materials to be purchased and installed by club members. Moved RH Seconded SS All in Favour Yes
- 25.** Large sign near the entrance to the club car park advertising the club and the restaurant. Quote required Request permission from GOGG council - ZL
- 26.** Review Priority capital works list - Add to Priority Capital Works list a new computer for Bowls Office. The current one is probably past its use by date.
- 27.** Website quote from Pagation – not at this time. Contact Bowls Victoria about options for a new web site through their system.



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ROBERSTON	Donna		Dual	With Norlane			
ROBERSTON	Andrew		Dual	With Norlane			

## General / Other Business:

**Next Meeting:**            **Date:** 16/3/2021                            **Time:** 5pm                            **Location:** Boardroom COGBC

**Meeting Adjourned:**    **Time:**    8.15pm

**Signed:**            Zane Lugg                            **Chairman:** \_\_\_\_\_

**Signed:**            Muriel Wells                            **Secretary:** \_\_\_\_\_

**CAR PARK:**

## Completion Schedule

ITEM #	SUBJECT	WHO	BY WHEN
22	Changes to Constitution/By Laws	Zane	To be sent to members before the AGM
27	Write to Pagination and contact BC or BA re new website on Bowls Link	Muriel	No due date
	iPads, software & stands for Sign In	Muriel	
26	New computer for bowls office	Muriel - & Shaun	No due date
	Accoustics/Sound Proofing	Richard	
	Road Sign quotes and application to council for permit	Zane &??	
	Preparations for Sponsor and Volunteers Night	Muriel	For March 26 <sup>th</sup>



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	Purchase prizes		
	Preparations for Presentation Night	Shaun	For April 24 <sup>th</sup>
	Preparations for AGM	Muriel & Zane	For May 16 <sup>th</sup>

## Car Park

ITEM #	SUBJECT	WHO	BY WHEN



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